

**Medical Records Release Authorization**

Upon presentation of this authorization you are requested to provide the records outlined below to:

**To Recipient:**

\_\_\_\_\_

Person/Company

\_\_\_\_\_

Address

\_\_\_\_\_

City State Zip

\_\_\_\_\_

Phone Fax

**From Clinic/Hospital:**

**Patient:**

\_\_\_\_\_

Patient Name Phone Date of Birth

\_\_\_\_\_

(Email address)

**Dates of Service (Check One and Complete Dates of Service if Required)**

- Please provide a complete copy of my file for all dates of service
- Please provide a complete copy of my file for service from \_\_\_\_\_ through \_\_\_\_\_

**Records to be Released (45 CFR § 164.508(c)(1)(i)).**

- All Medical Records (no films)
- Emergency Room Record
- Lab/Pathology Reports
- Itemized Billing
- History & Physical
- Operative Report
- Radiology Reports
- Other \_\_\_\_\_
- Consultation Reports
- Discharge Summary
- Images (check for CD of films)

**Purpose for Disclosure**

- Disability
- Referring Physician
- Insurance
- Patient Request
- Attorney
- Other (please state reason)

Other \_\_\_\_\_

**Please indicate your acceptance by checking the following boxes:**

- I understand that I may revoke this authorization in writing at any time except to the extent that action has been taken in reliance upon this authorization (45 CFR § 164.508(c)(2)(i)).
- I understand that treatment or payment cannot be conditioned on my signing this authorization, except in certain circumstances such as for participation in research programs, or authorization of the release of testing results for pre-employment purposes (45 CFR § 164.508(c)(2)(ii)).
- I understand that my records are confidential and cannot be disclosed without my written authorization except when otherwise permitted by law. Information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and no longer protected. I Understand that the specified information to be released may include, but is not limited to: history, diagnosis, and/or treatment of drug or alcohol abuse, mental illness, or communicable disease, including Human Immunodeficiency Virus (HIV) and Acquired Immune Deficiency Syndrome (AIDS) (45 CFR § 164.508(c)(2)(iii)).

This authorization will expire One Hundred Eighty (180) days from the date of my signature unless I revoke the authorization prior to that time.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Patient or Legally Authorized Representative

\_\_\_\_\_  
Printed Name of Patient or Legally Authorized Representative